



PUBLIC COMMENT SESSION SIGN IN SHEET

OCCONEE COUNTY COUNCIL MEETING

Tuesday, May 5, 2009

7:00 PM

Oconee County Administrative Offices
415 South Pine Street, Walhalla, SC

Limited to forty [40] minutes, four [4] minutes per person.
Comments MUST be related to a specific agenda item
slated for action at the meeting.

PLEASE PRINT

	FULL NAME	AGENDA ITEM FOR DISCUSSION
X 1	JOHN LITTE	FAIR
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"On April 14, 2009, Oconee County Council, acting in open meeting, voted, 3-2, to terminate the employment agreement with Mr. Dale Surratt, as Oconee County Administrator, and to remove him from his position as Administrator.

On April 23, 2009, after having requested a public hearing regarding the proposed removal, Mr. Surratt, through his attorney, asked that he be placed on Administrative Leave, with pay, pending that public hearing.

During the Finance Committee meeting that evening, I checked with the other council members who were present for that meeting to see if any of them had any objection to my approving that request, subject to ratification by the entire Council at this meeting, and no one had any such objection.

I subsequently approved that Administrative Leave, with pay, for Mr. Surratt, pending the public hearing next Tuesday, May 12, 2009, on Council's action to remove him as Oconee County Administrator.

At this time a motion to ratify the granting of that Administrative Leave, with pay, would be appropriate.

May I have such a motion?"



Oconee County Council I/T Presentation

Technology Solutions of SC

- Founded in 1995
- Oconee County Based
- Over 100 Years Collective Staff I/T Experience
- Partner Status with
 - Microsoft
 - Dell Premier Partner
 - Linksys Partner
 - APC Reliability Partner
 - Cisco Certified Partner
 - Xerox Channel Partner
 - HP Reseller
 - Lenovo Thinkpad Partner

Technology Solutions of SC

■ Customers

- Singer Sewing Corporation
- Milliken Research
- Lowes Home Improvement
- Birch Telecommunications
- Georgia Department of Health
- ITT Compact Automation
- Lift Technologies
- And over 200 Upstate Businesses

Technology Solutions of SC

■ Services Provided

- Computer Hardware and Software Sourcing
- Network Design, Installation and Support
- Custom Programming Services
- WEB Site Development and Hosting
- Project and Resource Management
- Database Design, Hosting and Maintenance
- High Speed Internet and Private Networking
- Customer Support Help Desk Services
- VOIP Services

Technology Solutions of SC

■ Advantages of Using Technology Solutions

- Local Company
- Return Taxpayer Dollars to Oconee County Economy
- Immediate Response Times
- Full Range of I/T Skills
- No Travel Expenses
- 32% Labor Savings over Current Vendor

Technology Solutions of SC

■ Actual Cost Savings

- First 2 Months of 2009
 - \$3,577 in Travel Expenses
 - \$28,536 in Labor Costs

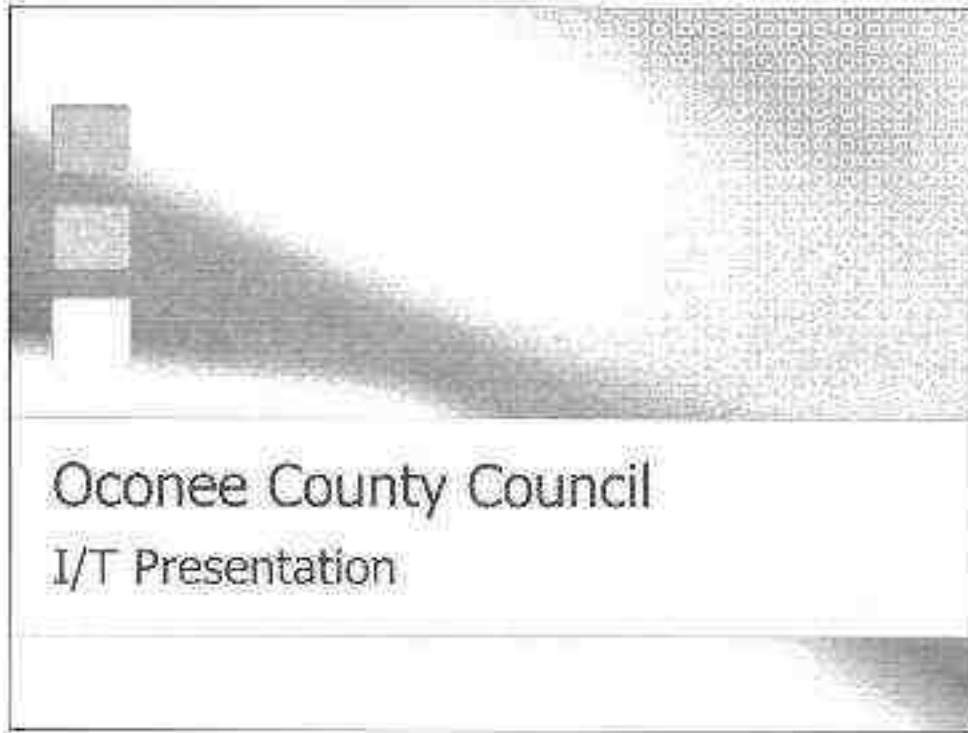
■ Projected Annual Savings 2009

- \$21,500 Travel Expenses
- \$170,000 in Labor Expenses
- **TOTAL \$192,000 +**

■ Source: Oconee County Finance Records of expenses paid to current vendor

Technology Solutions of SC

- Propose 36 Month Contract
 - Lock in Current Labor Rates
 - Priority Response Customer
 - 3 Year Savings of \$576,000+
 - Additional Employment Opportunities



Oconee County Council

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Technology Solutions was founded in 1995 and is based in Oconee County. We provide job opportunities and contribute to the local economy as a small business. Both principals have over 35 years experience in the I/T field. The Staff has collectively over 100 years of experience in all facets of I/T. We are strategic partners with many of the top global technology companies and have access to their engineering and technical support resources.

Technology Solutions of SC

- Customers
 - Singer Sewing Corporation
 - Milliken Research
 - Lowes Home Improvement
 - Birch Telecommunications
 - Georgia Department of Health
 - ITT Compact Automation
 - Lift Technologies
 - And over 200 Upstate Businesses

Technology Solutions has serviced Fortune 500 companies as well as grass roots small businesses located in Oconee, Pickens, Anderson and Greenville Counties. We have been growing steadily since 1995 and plan on contributing to the local economy for many years to come.

Technology Solutions of SC

■ Services Provided

- Computer Hardware and Software Sourcing
- Network Design, Installation and Support
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- WEB Site Development and Hosting
- Project and Resource Management
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- VOIP Services

Technology Solutions of SC

■ Advantages of Using Technology Solutions

- Local Company
- Return Taxpayer Dollars to Oconee County Economy
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- No Travel Expenses
- 32% Labor Savings over Current Vendor

Technology Solutions is an Oconee County based business employing Oconee County workers as compared to the current vendor based in Columbia SC. Each dollar placed into the economy in Oconee County turns over 8 times before leaving our County. Monies paid to vendors outside Oconee County turn over 0 (ZERO) times.

Technology Solutions also can provide faster response times since we are based in Seneca. We also have a full range of I/T skills to meet any need our County may have. Our labor rates are locally based and are significantly less than rates based on major metropolitan cities resulting in an immediate cost savings.

Technology Solutions of SC

■ Actual Cost Savings

- First 2 Months of 2009:
 - \$3,577 in Travel Expenses
 - \$28,536 in Labor Costs

■ Projected Annual Savings 2009

- \$21,500 Travel Expenses
- \$170,000 in Labor Expenses

■ **TOTAL \$192,000 +**

* Savings based on current vendor's forecast of expenses paid to current vendor.

The information provided was taken from financial data supplied by the Oconee County Finance Department and represents actual expenditures for the first 2 months of 2009. The estimated savings is based on the current vendor supplying services for the balance of 2009 as compared to Technology Solutions providing services.

Technology Solutions of SC

- Propose 36 Month Contract
 - Lock in Current Labor Rates
 - Priority Response Customer
 - 3 Year Savings of \$576,000+
 - Additional Employment Opportunities

A 36 month contract will lock in the current labor rates for the term. It will also enable Technology Solutions to create up to 2 new jobs with preference given to unemployed Oconee County candidates. Additionally, Oconee county will receive priority status for problem calls. This offer will save our county Tax dollars, provide a higher level of service with faster response times, and create jobs in Oconee County. This proposal represents a win-win for all parties involved and we ask that Council accept this proposal.



Appalachian Council of Governments July – December 2008, Six-Month Highlights

The following are just a few of the projects and services provided by the Appalachian Council of Governments (ACOG) for the municipalities, counties and citizens of the Upstate of South Carolina. For more complete information, visit ACOG's website at www.scaacog.org, and read ACOG's bi-monthly newsletter *Viewpoint*. Contact ACOG offices at 864-242-0733.



ACOG is providing administrative support for the CDBG-funded Hope Acres Habitat for Humanity Project in Gaffney.

GRANTS

ACOG makes a significant impact in the Upstate through better housing and improved infrastructure

The Grant Services staff worked on the administrative activities for numerous Community Development Block Grants (CDBG) for infrastructure projects throughout the region, including grants awarded to the Cities of Seneca, Pickens, and Wellford for sewer system improvements. Other CDBG-funded infrastructure projects included water system improvements or extensions in Cherokee County, Blacksburg, Pendleton, and Liberty.

Current CDBG projects for which administrative services are being provided include the Tri-County Telecommunications Master Plan for Anderson, Oconee, and Pickens Counties, the Tri-County Technical College's QuickJobs Development Centers in Oconee and Pickens Counties, and the Cherokee County Habitat for Humanities Hope Acres development in Gaffney. Administrative activities include environmental reviews, procurement of engineering and/or construction services, compliance with Davis-Bacon construction labor acts, drawdown of funds, public hearings, and project close-out.

Four additional CDBG grants were awarded this period for infrastructure improvements. These include three water line extension projects in Anderson County (Starn-ya Water District), Blacksburg, and Cherokee County, and a sewer upgrade project in the Town of Central.

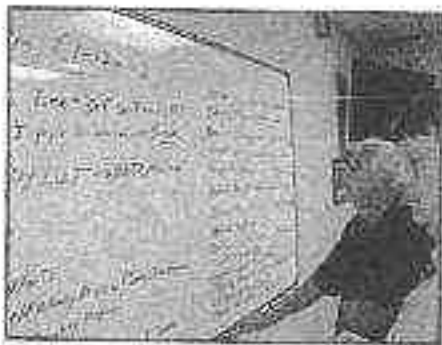
Staff is also providing administrative services for CDBG-funded housing rehabilitation projects in Anderson County and the City of Eastley. This work involves qualifying residents for assistance, inspection of houses to determine needs, developing work write ups, obtaining bids for work, overseeing contractors, and approving invoices for payment.

The Grant Services Department worked closely with four local governments to submit applications to the State Department of Commerce for CDBG funding, all of which were approved. These projects include the demolition of abandoned school buildings in the City of Westminster and the Town of Blacksburg, the addition of two bays to the fire station in the City of Liberty, and the conversion of the Woodside Mill facility in Easley into 128 apartments.

Two applications for \$500,000 in ARC funds were approved this period. Each application requested \$500,000 to construct a new elevated water storage tank to serve new and existing businesses – one by the Greer Commission of Public Works and one by the Powdersville Water District.

The Grant Services staff continues to work with Anderson County and the City of Belton to undertake activities related to the HUD-funded HOME Consortium.





Council Planning. ACOG facilitated ten council retreats and board orientations in 2008.

GOVERNMENT ADMINISTRATION

ACOG guides local governments to better serve their people

The Appalachian Council of Governments provides extensive technical assistance and public administration to governments and communities in the six-county service area of Anderson, Greenville, Cherokee, Oconee, Pickens and Spartanburg Counties. The Council's objective is to assist our local governments in their efforts to increase and improve public services, to improve opportunities for economic development, and to improve the overall health, safety and welfare of the citizens of the six-county ACOG region.

Local governments have always counted on ACOG for advice and support. In the last six-month period, ACOG's Governmental Services Department received over 300 requests for information, advice and hands-on assistance. ACOG assisted the City of Woodruff with the recruitment and selection of a new city manager. ACOG secured a grant to conduct a three-county (Anderson-Oconee-Pickens) wireless telecommunications study and has been working with county representatives to oversee the study. ACOG has conducted a review of the Spartanburg County Library System's mobile services and has made recommendations to improve efficiency and save tax dollars. ACOG works with small jurisdictions on a daily basis providing expertise and services that they could not otherwise afford.

In the last six months, staff conducted strategic planning retreats and goal-setting sessions for the town councils of several Upstate municipalities, including Belton, Williamston, Gaffney, Woodruff, Easley and Mauldin. ACOG-facilitated retreats focus on the development and prioritization of both long term and short term council goals and objectives.

ACOG hosted remote live-transmission training sessions for municipal council members, in cooperation with the S.C. Municipal Association and S.C. Educational Television. Sessions have included land use planning, public information, budgeting, housing and building codes and other technical topics. Two different Distance Learning sessions were held over the last six months, instructing new and veteran council members from more than a dozen different municipalities on the basics of local government.



Management Training. ACOG conducts a program of training specifically tailored to South Carolina's city and county governments.

ACOG facilitated two seven-week basic management/supervisory training programs for more than 40 first-time supervisors. ACOG also provided training to employees of the cities, counties and local special purpose districts on sexual harassment, customer service and communication techniques.

ACOG staff provided informal and technical assistance to a number of jurisdictions on personnel and wage-related issues under the Federal Fair Labor Standards Act (FLSA) and the Family Medical Leave Act (FMLA).

PLANNING

Upstate communities receive help and guidance to ensure healthy growth

In the second half of 2008, ACOG provided technical assistance on planning matters to communities throughout the region, including Belton, Honea Path, West Pelzer, Walhalla, Westminster, Easley, Central, Liberty, Pickens, Six Mile, Mauldin, Travelers Rest, Chesnee, Inman, Pacolet and Woodruff. The assistance included updating zoning maps; developing new ordinances; resolving administrative procedure disputes; and planning education.

ACOG staff helped complete development of several plans and ordinances for communities. Staff helped

to amend the junk yard ordinance for Cherokee County. Staff also continued work on development of Comprehensive Plan and Zoning Ordinance updates for the Town of Honea Path and the City of Eastley. The Town of Paeon also enlisted the services of its Planning Department to complete their Zoning Ordinance, which uses a new approach called "form based code". Other local planning initiatives include providing ongoing planning administration services to the Cherokee County Planning Commission and Board of Appeals.

ACOG continued its role in assisting the new Anderson HOME Consortium partnership. Staff prepared the year-end CAPER report and worked on the Analysis of Impediments for the partnership between the City of Anderson, Anderson County, and City of Beaton. Staff also facilitated the selection of residents who will receive housing rehabilitation assistance and are coordinating the start up of the housing rehabilitation projects.



Planning Education SC law requires that members of planning commissions and boards of zoning appeal must complete technical training. ACOG provides expert instruction for 75 planning officials in the last six months of 2008.

ACOG provided planning education training for 75 planning officials and committee members in the second half of 2008. Staff also partnered with SCDHEC to organize Regional Air Quality meetings to discuss the ramifications of new federal air quality regulations and their impact on transportation planning, economic development, and quality of life in the Upstate.

Work on several transportation planning efforts continued. Staff, in their role as the Regional Transit Coordinator, facilitated the distribution of applications for the 5315, 5316, and 5317 transit grant programs. Additionally, ACOG staff worked to improve on their new transportation project ranking system, implemented as part of legislation passed in 2007. The Long Range Transportation Plan was also amended to include a new Interchange project in Cherokee County at Sunny Slope Road. ACOG also serves on the GPATS and SPATS Technical and Study Committees, and also provides staff support to the Pickens County Transportation Planning Committee.

ACOG also developed Community Needs Assessments for Anderson County, Cherokee County, and the Towns of Liberty and Blacksburg. These needs assessments support applications for Community Block Grant (CDBG) funds for community improvements for water and sewer infrastructure improvements. Over \$1,500,000 was awarded to fund projects supported by ACOG needs assessments and applications.

During the first six months of 2008, ACOG staff reviewed ninety 208 Water Quality permits for conformance with the Appalachian Regional Water Quality Plan.

AGING/SENIOR SERVICES

Upstate seniors count on ACOG for support and services.

In the first half of 2008, the Area Agency on Aging/Aging and Disability Resource Center initiated several new programs, including the launch of the Aging and Disability Resource Center's mobile unit. The unit, a 33-foot renovated recreational vehicle, provides a one stop information and resource center for seniors, adults with disabilities, and caregivers and their families to access programs, resources, public/private benefits and medication assistance programs. The ADRC unit makes pre-scheduled stops region-wide at senior centers, local and state offices, health care facilities and senior/disabled housing complexes. Over 1500 individuals have been given direct assistance and information since the unit went on the road in July.

Another program – South Carolina's Healthy Connections Choices – was launched in July. Developed in partnership with the S.C. DHHS office in Columbia and Maximus Incorporated, this program provides counseling to Medicaid members who need to make a choice between joining a managed care plan or



Seniors and Disabled. ACOG's Aging and Disability Resource Center mobile unit has been delivering services to clients in their own communities.

remaining on a fee-for-service plan. Thus far, the Healthy Connections Choices course or has educated and/or enrolled over 500 Medicaid members.

In August of 2008, the AAA/ADRC, in partnership with the S.C. Lt. Governor's Office on Aging, ACOG applied for a Systems Transformation Grant offered by the Centers for Medicaid/Medicare services. The \$1.3 million grant, submitted as "Connections for Community Living", was one of six applications approved nationwide. Connections for Community Living allows for the development of a program linking high risk vulnerable seniors being discharged from an acute hospital setting to supportive services and resource coordination. Seniors can then remain in their homes. This initiative includes partnerships with Spartanburg Regional Medical Center, Community Long Term Care and other agencies serving disabled adults.

ADRC staff have responded to 1,063 calls for information and assistance; worked with 435 seniors on issues related to insurance, Medicare Part D, and Medicare fraud; financially assisted 808 caregivers of seniors and 57 grandparents raising grandchildren; responded to 439 intakes related to complaints of abuse, neglect or financial exploitation against vulnerable adults residing in long term care facilities; conducted 307 consultations; made 25 in-service presentations to facility staff; and made 97 volunteer ombudsman visits.

Through contracted ACOG aging funds, regional aging service providers assisted 8,769 senior adults in the region. Services included:

- 502,550 miles of transportation
- 57,202 group dining meals
- 56,808 home delivered meals
- 2,019 hours of health promotion/disease prevention classes
- 6,819 hours of in-home chore and housekeeping activities
- 3,679 hours of care management
- 3,360 hours of adult day care
- 714 hours of legal assistance



Medicaid Counseling. ACOG counselors have been providing advice and assistance with South Carolina's Medicaid program for children and qualified adults.

Information Systems/ Economic Development:
ECONOMIC DEVELOPMENT:

ACOG provides economic developers with tools for bringing new jobs to the region

ACOG staff provided data and application updates for *InfoMentum* and *InfoMap*, a decision support system for the Upstate. ACOG provided technical support and training to research personnel from each county economic development office, Anderson County Library, and the Upstate Alliance. *InfoMap* is the on-line, interactive mapping application linked to each county economic development website, showcasing the available industrial properties and offering a wealth of information about population, labor market, and economic climate.

The ED/S Partnership welcomed the **Greer Development Corporation (GDC)** as a returning investor. The ED/S Partnership oversees the *InfoMentum* work program and budget, and develops policies and procedures. GDC was one of the original members, and executive director, Reno Doaton welcomed the opportunity to bring GDC back into the group after a hiatus of several years. The GDC is primarily focused on recruitment and retention of businesses involved in manufacturing, commercial, and office activities. GDC is also responsible for coordinating the recruitment activities for historic downtown Greer. ACOG looks forward to the renewed partnership with this organization.



Staff from ACOG's Information Services and Planning departments assisted with research and planning for the **Upstate Reality Check**, a regional planning exercise to be held in April 2009. Reality Check is a collaborative regional visioning process, developed

and supported by the Urban Land Institute (ULI) and sponsored in the Upstate by Upstate Together and ULI South Carolina. Leaders from the ten Upstate counties will meet to begin building consensus about how they want the region to look in 2030 and how they can work together to manage the opportunities and challenges of growth. ACOG staff designed and created the table-sized maps that form the centerpiece of the planning exercise. The maps show population density and important economic and cultural landmarks for each county in the context of the 10-county Upstate region for the purpose of long-range planning.

DATA SERVICES:



ACOG responded to 384 requests for statistical information and map data for the region. Examples of services included preparation of demographic reports for numerous small business for needs assessments, and compilation of income data for several towns.

Staff collected county consumer data for the quarterly *ACORA Cost of Living Index*, in coordination with the Greenville Area Development Corporation and the Greenville Chamber of Commerce. Staff also completed research and production of the 2008-09 *Spartanburg County Multi-Family Housing Survey*, which is an inventory and analysis of the local apartment and condominium markets. Copies of these and other ACOG publications are available at ACOG and online at www.scaacog.org.

GIS TRAINING:

Authorized ESRI Instructor Amy Wright Webber, provided ArcGIS training for professionals from Greer CPW, Greer Development Corporation, Spartanburg County, and Pickens County over the past six months. ACOG offers introductory and advanced ESRI ArcGIS training classes at the ACOG building, or on-site around the region. This is a cost-effective opportunity to take the same courses offered at the ESRI regional offices, but at a substantial savings in tuition and travel costs. ESRI software is used extensively throughout the region for essential services such as E-911, transportation planning, and economic development. Course descriptions can be found online at <http://training.esri.com>. To schedule a class or to obtain additional information regarding a course, please contact Authorized ESRI Instructor Amy Wright Webber webber@acaacog.org.



Technical Training: ACOG provides convenient and affordable training for local government geographic information systems technicians.

APPALACHIAN DEVELOPMENT CORPORATION

ADC plays a vital role in Upstate small business start-up and expansion



Business Loans: In the last six months of 2008, the ADC board approved over \$7 million in local business loans.

During the second half of 2008, the Appalachian Development Corporation (ADC) experienced a heavy demand for its business loan programs. During the last six months of the year, the ADC approved and/or closed a total of \$7,246,268.

This figure is composed of eleven loans from the ADC loan pool totaling \$1,312,031, three Small Business Administration (SBA) 504 loans totaling \$2,472,288, and four Rural Business Cooperative Service Business and Industry (B&I) loans totaling \$3,461,939. The impact on the local community includes an increase in the local tax base and a number of new jobs to be created over the next two years.

WORKFORCE/ EMPLOYMENT

Resources to help Upstate job seekers gain employment

One-Stop Centers

The three WorkLink One-Stop Centers served 24,569 individuals from July 1, 2008 to December 31, 2008. There were 60,827 visits to the One-Stops for services such as job search, resume preparation, labor market information and workshops. During that same period, 1,402 adults, 570 dislocated workers, and 241 youth received services using Workforce Investment Act funds.

Participation in the WorkLink One-Stop System increased among adults and dislocated workers. A new process was piloted in the Anderson One-Stop in July 2008 and was implemented in all three One-Stops by October 2008. The new process has reduced the number of days that participants must wait to complete the intake process.



Jobs and Training. WorkLink's primary mission is to bring employers and workers together. WorkLink serves Anderson, Oconee and Pickens counties.

Because of the viability of the OneStop-On-the-Go Program, the Board approved the purchase of another system and the hiring of two staff to operate it. They should be in place in early 2009. Two vans will be reclaimed from Gateway to College at Tri-County Technical College to serve as the means of transporting the OneStop-On-the-Go units.

WorkLink Staff

WorkLink is adding staff to meet the increasing needs of the growing ranks of unemployed. Sharon Crite, youth services coordinator, began work on August 1. Additionally, OneStop coordinator, Jennifer Kelly, and business services representative, Jimmy Pennell, both joined the staff on September 25. These individuals bring unique talents and great enthusiasm to the agency, and they work as a team to build a stronger bridge between the providers, participants and communities served in Oconee, Pickens and Anderson Counties.

Training

WorkLink staff, Board members, and service providers received training on the roles and responsibilities of the Workforce Investment Board and WIB staff. WorkLink staff received additional training on how to conduct effective financial and program monitoring to ensure that tax dollars are effectively spent.

Youth Service Providers

Palmetto Youth Connections began eligibility certification for their youth applicants in October 2008.

SC Appalachian Council of Governments,

30 Century Circle, Greenville, S.C. 29607,

(864) 242-9733 www.scacog.org

Strategic Planning / Council Retreats



The Mauldin City Council meets twice a year to conduct strategic planning and goal setting.



The Easley City Council began utilizing ACOG to facilitate its strategic planning sessions five years ago.



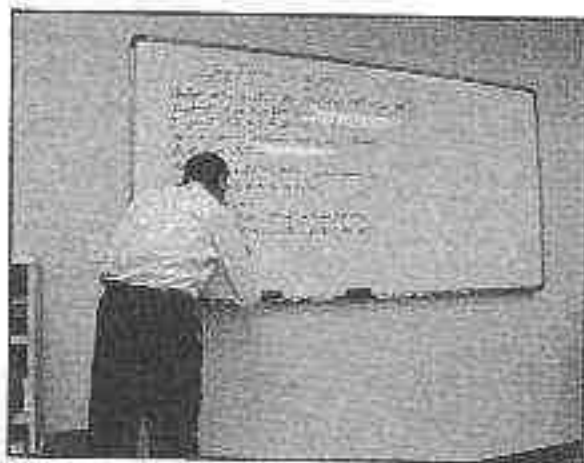
The Belton City Council has met annually since 2002 to communicate and plan.



The Town Council of Williamston has held annual strategy sessions at ACOG for the last three years.



The Woodruff City Council has utilized COG services for their last five planning retreats.



Experienced ACOG facilitators conduct retreats, strategic planning and orientations for Upstate governments.

Economic Development Tools for 2009

infoMentum
A Decision Support System
By Spatial Data Analysts

Order Reporting for Regional
Map

infoMap

Plan-A-Biz[®]
Small Business Development Tool

The screenshot displays a complex software interface with multiple overlapping windows. On the left, there's a map of a region. In the center and right, there are several data tables with columns and rows of text. At the top right, a smaller map is visible. The interface is titled 'infoMentum' and 'Plan-A-Biz'.

infoMentum
A Decision Support System
By Spatial Data Analysts

Public / Private Partnerships

Duke Energy
at&t
ReWa
GADC
Alliance Partners
Economic Futures Center
Greer
Piedmont Natural Gas
Upstate Alliance

A collage of logos for various partners. The logos include Duke Energy, at&t, ReWa, GADC, Alliance Partners, Economic Futures Center, Greer, Piedmont Natural Gas, and Upstate Alliance. The logos are arranged in a grid-like fashion.

The Appalachian Council of Governments has partnered with governments, public entities and businesses across the Upstate to develop and share some of the most advanced economic development tools available anywhere.



Providing Quality Services To Local Governments Since 1965.

Appalachian Council of Governments Services to Oconee County, FY 2009

Return on Investment

Oconee County's annual investment in the Appalachian COG is \$ 27,951. The projected return on that investment to Oconee County in FY 2009 is \$ 2,843,132, representing a return on investment ratio of \$ 101 to \$ 1.

Components of Funding through ACOG to Oconee County

\$ 324,000	Federal Direct Grant Programs ¹
281,132	ACOG's Aging Program ²
300,000	ACOG's Appalachian Development Corporation ³
348,000	Private capital investment resulting from Development Corporation loans ⁴
1,190,000	Workforce training ⁵
500,000	Rural Transportation System Improvement Funds ⁶
\$ 2,843,132	Total⁶

Notes

1. \$324,000 Community Development Block Grant for the City of Westminster - Butler Street School Demolition Project.
2. Funds provide meals (30,240 served), shelter, medical services, home health care, and transportation. They reduce the demand on County resources for addressing the needs of a growing and increasingly significant segment of the population.
3. Funding supports local, small, entrepreneurial, and expanding businesses.
4. Provides training for workers needing skills to adapt to changing technological needs, training for displaced workers, resources for incumbent worker and apprenticeship training, and training for out of school youth.
5. Funds applied to engineering and right of way on the Sheep Farm Road project. An additional \$10 million is programmed for that project in FY 2010 through FY 2012.
6. The Total figure includes funding that is anticipated through the end of FY 2009.

Additional Services to Oconee County During FY 2009

- Grant application – Pioneer Water District Golden Corners Area Water Line Extension. Submitted applications for a \$ 500,000 Appalachian Regional Commission grant and \$ 5.5 million SC State Revolving Fund grant/loan for a water line extension that will serve the Golden Corners Industrial Park and interchanges along I-85. Funding expected to be announced in June.
- Grant application – Oconee County/City of Seneca Utica Mill Sewer Project, Phase III. Submitted a \$ 500,000 CDBG application for the sewer improvement project. Funding expected to be announced in July.
- Grant administration. Continued the administration of the City of Seneca – Utica Mill Village Phase II Sewer Improvement Project (\$ 870,000 CDBG), and the Tri-County Technical College/Oconee County Hamilton Career Center Workforce Training Facility project (CDBG).
- Tri-County Telecommunications Master Plan. Developing a plan to enhance telecommunications and internet access in the Tri-County area. The plan is required to access federal grant funds for telecommunications infrastructure development.
- InfoMentum. This is a geographic and statistical data management system that is utilized by the Oconee Economic Development Board and the Upstate Alliance to provide information required by industrial and business prospects who are considering investment decisions in the County.
- Upstate Alliance Property Navigator. This web-based tool increases the on-line visibility of Oconee County, providing innovative interactive analysis tools and delivering more current, complete, and easily-retrieved information. Companies and site location consultants considering the area will have greater access to more in-depth information, giving Oconee County a competitive advantage for economic development.
- Plan-A-Biz. This is an on-line decision support system for small businesses that provides critical marketing information.
- 2010 Census preparation. ACOG worked with County staff to ensure accurate addresses and census tract information to provide for a thorough count for the 2010 census.
- Regional Comprehensive Economic Development Strategy update. This ensures that projects in Oconee County remain eligible to receive Federal Economic Development Administration and Appalachian Regional Commission grant funds.
- Board and commission training. Provided a state mandated planning education program for board members and compliance staff for municipalities throughout the County.
- Staff training. ACOG staff provided supervisory and customer service training to employees from the County, municipalities across the County, and special purpose districts.

- Local government support. ACOG staff provides general governmental and planning assistance to Geonee County, as well as the municipalities of Salem, Seneca, Walhalla, Westminster, and West Union. Facilitated a strategic planning retreat for the Salem Town Council.
- Publications. Completed 2008 updates of the Geonee County Economic Profile and Geonee County Multi-Family Housing Analysis.
- Responded to 126 requests for information about Geonee County. These requests come from all over the world. Many are from firms considering investments in the County.

Coming Up In FY 2010

- An additional \$ 10 million in Transportation System Improvement funds is programmed for the Sheep Farm Road project in FY 2010 through FY 2012. Since FY 1998, this program has provided \$ 26.9 million for road improvement projects in Geonee County.
- Continuation of grant programs. Over the past five years, ACOG has helped local governments in the County secure \$ 2,194,000 in federal grant funds.
- Expansion of the small business lending program to provide additional resources for existing and new businesses.
- Enhancement of the InfoMentum support tool for economic development.
- Expansion of Aging Services in the County.
- On-going services to local governments.
- On-going state mandated planning education.

STATE OF SOUTH CAROLINA
OCONEE COUNTY COUNCIL
ORDINANCE 2009-05

**AN ORDINANCE TO AMEND THE FISCAL YEAR 2008-2009 BUDGET
APPROPRIATIONS ORDINANCE FOR OCONEE COUNTY**

BE IT ORDAINED, by the County Council for Oconee County, South Carolina, in meeting duly assembled, that:

SECTION I:

"THE FISCAL YEAR 2008-2009 BUDGET APPROPRIATIONS ORDINANCE FOR OCONEE COUNTY", Ordinance 2008-06, is hereby amended and modified to provide for the use of Oconee County fund balance to purchase one of the three fire engines originally budgeted, in that ordinance, to be purchased through a capital lease. The total purchase price of this fire engine is \$339,896. The estimated first year capital lease payment of \$250,000 for the three fire engines was included in Ordinance 2008-06 as a transfer to the capital projects fund in the general fund and as an expenditure in the capital projects fund, and will be used for the purchase of the one fire engine addressed in this ordinance, in addition to the funds additionally budgeted below. The remaining two (2) fire engines originally budgeted in the 2008-09 budget, to be purchased through a capital lease, will be addressed by separate action(s) of Oconee County Council.

SECTION II:

The 2008-2009 Oconee County budget is hereby amended by adding the following, for the aforesated purposes:

General Fund Revenues and Funding Sources

Fund Balance \$89,896

General Fund Appropriations

Transfer to Capital Projects Fund \$89,896

Capital Projects Revenues and Funding Sources

Transfer from General Fund \$89,896

Capital Projects Appropriations

Capital Equipment \$89,896

SECTION III:

In the aggregate, the adopted fiscal year 2008-2009 budget, prior to these amendments, stands at:

General Fund \$ 42,166,936

Capital Projects Fund \$ 1,277,095

As so amended, herein, the now amended budget will be:
General Fund \$ 42,256,832
Capital Projects Fund \$ 1,366,991

SECTION IV:

Except as specifically modified, amended or deleted herein, all appropriations of funds created by the "THE FISCAL YEAR 2008-2009 BUDGET APPROPRIATIONS ORDINANCE FOR OCONEE COUNTY", Ordinance 2008-06, are hereby ratified and shall remain in full force and effect as originally adopted. All other sections of Ordinance 2008-06 not modified, directly or by implication shall likewise remain in full force and effect. This ordinance shall take effect immediately on approval on third reading. All ordinances and resolutions inconsistent herewith are, to the extent of such inconsistency only, hereby revoked, repealed, and rescinded.

Adopted in meeting duly assembled this ___ day of June, 2009.

Reginald T. Dexter
Chairman
Oconee County Council

Attest:

Elizabeth G. Hulse
Clerk to Council

First Reading: May 5, 2009
Second Reading:
Public Hearing:
Third & Final Reading:

AGENDA ITEM SUMMARY
OCONEE COUNTY, SC

COUNCIL MEETING DATE: May 5, 2009
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

ORDINANCE 2009-05 - "AN ORDINANCE TO AMEND THE FISCAL YEAR 2008-2009 BUDGET APPROPRIATIONS ORDINANCE FOR OCONEE COUNTY"

BACKGROUND OR HISTORY:

The 2008-2009 budget included the purchase of three fire engines to be financed with a capital lease. Current plans call for those items to be purchased using fund balance instead. The 2008-2009 budget included \$250,000 for the estimated first capital lease payment. The appropriations need to be increased \$800,000 and the use of fund balance needs to be approved.

SPECIAL CONSIDERATIONS OR CONCERNS:

Ordinance to amend the budget will need three readings and a public hearing.

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes / No [review #2001-15 on Procurement's website]
If no, explain briefly:

STAFF RECOMMENDATION:

Staff recommends that Ordinance 2009-05 be approved for first reading.

FINANCIAL IMPACT:

A decrease of \$800,000 in fund balance.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes / No
If yes, who is matching and how much:

ATTACHMENTS

Reviewed By/ Initials:

Handwritten initials

County Attorney

Handwritten initials

Finance

Grants

Procurement

Submitted or Prepared By:

Handwritten signature

Department Head/Elected Official

Approved for Submittal to Council:

Dale Surrency, County Administrator

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Items Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head / Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates marked may be obtained from the Clerk to Council.

STATE OF SOUTH CAROLINA
OCONEE COUNTY COUNCIL
ORDINANCE 2009-05

**AN ORDINANCE TO AMEND THE FISCAL YEAR 2008-2009 BUDGET
APPROPRIATIONS ORDINANCE FOR OCONEE COUNTY**

BE IT ORDAINED, by the County Council for Oconee County, South Carolina, in meeting duly assembled, that:

SECTION I:

"THE FISCAL YEAR 2008-2009 BUDGET APPROPRIATIONS ORDINANCE FOR OCONEE COUNTY", Ordinance 2008-06, is hereby amended and modified to provide for the use of Oconee County fund balance to purchase the three fire engines originally budgeted to be purchased through a capital lease. The total purchase price of these fire engines is estimated to be \$1,050,000. The estimated first year capital lease payment of \$350,000 was included in Ordinance 2008-06 as a transfer to the capital projects fund in the general fund and as an expenditure in the capital projects fund.

SECTION II:

The 2008-2009 Oconee County budget is hereby amended by adding the following, for the aforesated purposes:

General Fund Revenues and Funding Sources
Fund Balance \$800,000

General Fund Appropriations
Transfer to Capital Projects Fund \$800,000

Capital Projects Revenues and Funding Sources
Transfer from General Fund \$800,000

Capital Projects Appropriations
Capital Equipment \$800,000

SECTION III:

In the aggregate, the adopted fiscal year 2008-2009 budget, prior to these amendments stands at:

General Fund \$ 42,166,936
Capital Projects Fund \$ 1,277,095

As so amended, herein, the new amended budget will be:

General Fund \$ 42,966,936
Capital Projects Fund \$ 2,077,095

SECTION IV:

Except as specifically modified, amended or deleted herein, all appropriations of funds created by the "THE FISCAL YEAR 2008-2009 BUDGET APPROPRIATIONS ORDINANCE FOR OCONEE COUNTY", Ordinance 2008-06, are hereby ratified and shall remain in full force and effect as originally adopted. All other sections of Ordinance 2008-06 not modified, directly or by implication shall likewise remain in full force and effect. This ordinance shall take effect immediately on approval on third reading. All ordinances and resolutions inconsistent herewith are, to the extent of such inconsistency only, hereby revoked, repealed, and rescinded.


Adopted in meeting duly assembled this ____ day of June, 2009.

Reginald T. Dexter
Chairman
Oconee County Council

Attest:

Elizabeth G. Hulse
Clerk to Council

First Reading: May 5, 2009
Second Reading:
Public Hearing:
Third & Final Reading:



Oconee County
Registration & Elections



Joy Brooks,
Director

Board Members:
Robert O. Brock, CHM
Flora M. Riley
Linda R. Crenshaw
Edna P. Reid
John R. Harris

Oconee County
Administrative Offices
415 South Pine Street
Wahalla, SC 29691

Phone:
864-638-4196

Fax:
864-638-4197

jbrooks@oconeesc.com

April 23, 2009

Oconee County Council
415 South Pine Street
Wahalla SC, 29691

Re: Special Election
Dist. 1 Vacancy

Dear Sirs:

As you are all very much aware, we will be conducting a Special Election on August 25, 2009 to fill the current vacancy on County Council. If necessary, there will be Party Primaries with possible run-off elections as well.

Respectively, I would ask that at this time we set aside funding for these elections; the county will be financially responsible for all costs with no state reimbursement provided. The estimated maximum costs being \$15,000, I am asking that this money be set aside from Council Contingency funds now and carried over into the next fiscal year in order for me to begin the necessary steps according to SC Election Laws.

My current 08-09 operational account is sorely depleted due to the enormous expense of the recent Presidential Election. My projected 09-10 operational is set at the minimal number, with the majority of it projected to the June 2010 Primary Elections.

This being said, you must realize that my office is not in a position to fund the costs of the upcoming Special Election.

Thank you for your kind consideration in this important matter. I will await direction from the Council Clerk as to funding.

Sincerely,
Joy A. Brooks



AGENDA ITEM SUMMARY
OCONEE COUNTY, SC

COUNCIL MEETING DATE: May 5, 2009
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Local Accommodations Tax-Arts & Historical grant to Battle of Oconee Committee for \$2,500.00 to be used to cover advertisement for the Carolina Foothills Heritage Fair which will include livestock shows, farm product and equipment exhibitions and demonstrations, food booths, art and craft demonstrations and exhibitions, children's activities, rides, heritage activity demonstrations (furniture making, soap and candle making, blacksmithing, etc.). The fair will be advertised on the website, facebook page, "Southern Living" magazine, "South Carolina" magazine, "Georgia" magazine, "Our State" (North Carolina travel magazine), "South Carolina and Georgia Market Bulletin" and "Creative Loafing" Atlanta website. Request approved by the Arts & Historical Commission on 04-02-09 by a unanimous vote.

BACKGROUND OR HISTORY:

Local Accommodations Tax funds are received monthly from the accommodations industry and according to Ordinance 2007-12, 25% of those funds are tourism related funds that are to be disbursed as annual grants to the Arts and Historical community through the Arts & Historical Commission to increase the ability of the grant recipient to attract or provide for tourist, as described in Ordinance 2007-12. All grant recipients are required to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the PRT office until the grant is considered complete, and then it is filed in the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

Attendance log shows attendees from

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes / No (review #2001-15 on procurement website)

If no, explain briefly: No. Grant Award from Local Accommodations Tax

STAFF RECOMMENDATION:

Approval of Arts & Historical Commission recommendation for Local ATAX grant.

FINANCIAL IMPACT:

\$2,500.00 to be paid out of line item 013-705-90095. Current 25% Local Accommodations balance is \$29,557.93. We have twelve grants recommended from the Arts & Historical Commission for the 2009 grant cycle. If all twelve are approved, the balance will be \$57.93.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes

If yes, who is matching and how much: Rogers Design Studio - \$10,000.00

ATTACHMENTS

Reviewed By/ Initials:

____ County Attorney

SD Finance

KW Grants

____ Procurement

Submitted or Prepared By:

Phil Shirley, PRT Director

____ Department Head/Elected Official

Approved for Submittal to Council:

Dele Surratt
Dele Surratt, County Administrator

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Items Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head / Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates marked may be obtained from the Clerk to Council.

**OCONEE COUNTY
LOCAL ACCOMMODATIONS TAX
GRANT APPLICATION FORM
FOR TOURISM RELATED PROJECTS**

I. APPLICANT

- A. Name of Organization Carolina Foothills Heritage Fair
- B. Address c/o West Oak High School
130 Warrior Lane Westminster, SC 29693

II. FUNDS REQUESTED

- A. Local Accommodations Tax funds requested \$2500
- B. How will these funds be used?
Advertisement and promotion of the fair
- C. Estimated percentage of costs directly attributed to attracting or serving tourists? 100%
- D. Funds furnished by your organization \$2500+
Matching grant \$10,000 Source Rogers Design Studio
Other Funding \$ _____ Source _____
- E. Provide an itemized budget for your event **and** for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet.

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title: Carolina Foothills Heritage Fair

B. Description of project

An old-fashioned agricultural based fair including livestock shows, farm product and equipment exhibitions and demonstrations, food booths, art and craft demonstrations and exhibitions, children's activities, rides, heritage activity demonstrations (furniture making, soap and candle making, blacksmithing, etc)

D. Who will benefit from this project?

citizens of Oconee, local vendors and businesses

IV. DATES OF PROJECT

Beginning 10/??/09 may be 22 or 29 Ending 10/??/09 (may be 25 or November 1) - ride company has not confirmed date as of 2/13/09

V. APPLICANT CATEGORY

Government Entity: _____

Non-profit Organization; Incorporation date In process

Eleemosynary Organization under IRS Code: IRS # _____

Date of Determination Letter _____

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County?

Attract visitors to Oconee from across South Carolina, eastern Georgia and western North Carolina - we hope to attract tourists in our own right, but also to draw people off of Hiway-11 and 85 to spend more time in Oconee

How many visitors/participants attended the event last year and are anticipated this year? Hope for minimum of 5000

How many of the visitors/participants were from beyond a 50 mile radius of Oconee County last year and are anticipated this year? unknown

How many overnight stays were created by this event last year and are anticipated this year? unknown

How do you plan to advertise this event beyond a 50 mile radius of Oconee County?

Website, Facebook page, Southern Living magazine, South Carolina Magazine, Georgia Magazine, Our State (North Carolina travel magazine), South Carolina and Georgia Market Bulletin, Creative Loafing Atlanta website

What other documentation can you provide demonstrating this event promotes Tourism in Oconee County? (i.e. photographs, letters from local chambers of commerce, restaurants, shop or accommodations owners)

none available as this is a first time event

What records will be kept during this event to obtain the above demographic data? (i.e. guest logs, phone logs, accommodations contracts, website hits, advertising demographics)

website hits, photos, auto tag logs

VII. AUDIT

Does your organization perform an independent audit? Yes No X, not yet

Name of the Auditor

Mr. Gary Duncan is assisting with set-up of funds, accounting

I have read the guidelines for the Oconee County Local Accommodations Tax Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project and that all information required for final reporting MUST be detailed when project is complete.

A. Contact Name Gwen McPhail Title West Oak Young Farmer Sponsor/teacher

Signature _____ Date 02/14/09

Address c/o West Oak High school 130 Warrior Lane Westminster, SC 29693

E-mail gmcphail@oconee.k12.sc.us Fax No. _____

Phone Number (s) 864-886-4530, 864-972-3192

B. Alternate Contact Tim Donald Title Young Farmer Member - fair board chairman

Address 850 Rocky Top Ranch Road Fair Play, SC 29643

E-mail _____ Fax No. _____

Signature _____ Date 02/14/09

Phone Number (s) 864-972-9691

Carolina Foothills Heritage Fair – estimated start-up budget 2009

Advertising and Promotion	\$30,000.00
Livestock fencing	\$10,000.00
Security fencing rental (estimate)	\$10,000.00
Tent and Table Rentals	\$19,280.00
Water line installation	\$10,000.00
Water Tap	\$ 8,000.00
Insurance	\$ 5,000.00
Banners, entrances	\$ 5,000.00
Port-a-lets	\$ 5,000.00
Concert performers	\$ 4650.00
Security officers (off-duty sheriff deputies @ \$25/hr.)	\$ 1800.00
Youth activity budget	\$ 1200.00
501C3 Application fee	\$ 500.00
<u>Web page hosting and domain name (yearly)</u>	<u>\$ 130.00</u>
Total	\$110,560.00

Not yet calculated:

Electrical work
Light rentals
Gravel
Shavings and livestock tie-outs and bedding
Landscaping at entrance
Gates

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

COUNCIL MEETING DATE: May 5, 2009
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Local Accommodations Tax-Arts & Historical grant to Battle of Oconee Committee for \$2,500.00 to be used to cover advertisement for the "Battle of Oconee" Civil War historic display and re-enactment. Request approved by the Arts & Historical Commission on 04-02-09 by a unanimous vote.

BACKGROUND OR HISTORY:

Local Accommodations Tax funds are received monthly from the accommodations industry and according to Ordinance 2007-12, 25% of those funds are tourism related funds that are to be disbursed as annual grants to the Arts and Historical community through the Arts & Historical Commission to increase the ability of the grant recipient to attract or provide for tourist, as described in Ordinance 2007-12. All grant recipients are required to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the PRT office until the grant is considered complete, and then it is filed in the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

Attendance log shows attendees from

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes / No (review #2001-15 on Procurement's website)
If no, explain briefly: No, Grant Award from Local Accommodations Tax

STAFF RECOMMENDATION:

Approval of Arts & Historical Commission recommendation for Local ATAX grant.

FINANCIAL IMPACT:

\$2,500.00 to be paid out of line item 013-705-90095. Current 25% Local Accommodations balance is \$29,857.93. We have twelve grants recommended from the Arts & Historical Commission for the 2009 grant cycle. If all twelve are approved, the balance will be \$57.93.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes

If yes, who is matching and how much: Battle of Oconee Committee - \$3,000.00

ATTACHMENTS

Reviewed By/ Initials:

County Attorney

VB Finance

KRW Grants

Procurement

Submitted or Prepared By:

Phil Shirley, PRT Director

Department Head/Elected Official

Approved for Submittal to Council:

Dale Surratt
Dale Surratt, County Administrator

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Items Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head/Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates marked may be obtained from the Clerk to Council.

**OCONEE COUNTY
LOCAL ACCOMMODATIONS TAX
GRANT APPLICATION FORM
FOR TOURISM RELATED PROJECTS**

I. APPLICANT

A. Name of Organization Battle of Oconee Committee

B. Address P.O. Box 53
Jenetta, SC. 29679

II. FUNDS REQUESTED

A. Local Accommodations Tax funds requested \$ 2500⁰⁰

B. How will these funds be used? primarily for advertising for the
"Battle of Oconee" Civil War Historic Display & Re-enactment.
also for other expenses associated with the B.O.O. event.

C. Estimated percentage of costs directly attributed to attracting or serving
tourists? 100%

D. Funds furnished by your organization \$ 3000.⁰⁰

Matching grant \$ — Source —

Other Funding \$ 5000⁰⁰ Source Arts & Historical Committee (Oconee)

E. Provide an itemized budget for your event **and** for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet.

BATTLE OF OCONEE EVENT JULY 17 - JULY 19
ITEMIZED EVENT BUDGET

LARGE EVENT TENT	500.00
CHAIRS	110.00
GENERATORS (2)	100.00
TABLES	110.00
SMALL TENTS	175.00
FIRE WOOD	300.00
HAY	80.00
GRAVEL	350.00
GAS FOR GENERATORS	60.00
FOOD FOR REENACTORS	1000.00
SIGNS	400.00
PRINTING OF FORMS	120.00
PORTA-JOHN'S	1200.00
GOLF CARTS	1000.00
WATER	400.00
FIRE DEPT. TRUCK (ON LOCATION)	200.00
EMT (ON LOCATION) FEE	200.00
POLICE OFFICER (ON LOCATION) FEE	200.00
CAUTION TAPE (USED ON LOCATION)	100.00
PROP. USE FEE	600.00
BOUNTIES FOR REENACTORS	500.00
FLYERS AND INFO. FOR REENACTORS	100.00

\$ 7805.00 TOTAL

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title Battle of Oconee Civil War Re-enactment

B. Description of project 3 day long historic display and re-enactment of early American life circa the Civil War period. Native American life + crafts will be on display.

C. Who will benefit from this project? this is designed to be an educational + entertaining event. Persons of all ages, and from other counties + other states will participate, + will enjoy the event. Public + private schools + organizations typically attend.

IV. DATES OF PROJECT

Beginning July 17 Ending July 19

V. APPLICANT CATEGORY

Government Entity: _____

Non-profit Organization: Incorporation date 08-17-07

Eleemosynary Organization under IRS Code: IRS # 30-0334094

Date of Determination Letter 08-17-07

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County? it will bring in

C.W. re-enactors from other counties + other states, approx. 300-400. Also their families + friends. Also bring in spectators from other counties + other states.

How many visitors/participants attended the event last year and are anticipated this year? approx. 250 participants last year / approx. 400 visitors last year
we expect an increase of approx 30% in both categories this year.

How many of the visitors/participants were from beyond a 50 mile radius of Oconee County last year and are anticipated this year? approx 140 last year /
approx 200 this year

How many overnight stays were created by this event last year and are anticipated this year? approx 140 last year / approx 200 this year

How do you plan to advertise this event beyond a 50 mile radius of Oconee County?

newspapers / Civil War magazines + websites / Flyers / Radio / PBS TV?

What other documentation can you provide demonstrating this event promotes Tourism in Oconee County? (i.e. photographs, letters from local chambers of commerce, restaurants, shop or accommodations owners) locally produced

V.D. of 2008 Battle of Oconee

What records will be kept during this event to obtain the above demographic data? (i.e. guest logs, phone logs, accommodations contracts, website hits, advertising demographics) re-entrant logs, visitor questionnaires, voluntary questionnaire

from participants or to estimate money spent in Oconee County.

VII. AUDIT

Does your organization perform an independent audit? Yes No

Name of the Auditor N/A

I have read the guidelines for the Oconee County Local Accommodations Tax Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project and that all information required for final reporting MUST be detailed when project is complete.

A. Contact Name GERALD K. RACKLEY Title CHAIRMAN
Signature Gerald K. Rackley Date 02-10-09
Address P.O. Box 53 SENECA, S.C. 29679
E-mail drackley@ballscott.net Fax No. —
Phone Number (s) 864-882-1131

B. Alternate Contact Bob Bennett Title Treasurer
Address 230 Reese Cobb Rd, Westminster SC. 29693
E-mail rbobbelly52@yahoo.com Fax No. NA
Signature Bob Bennett Date 2-10-09
Phone Number (s) 864-687-0561

Grant Processing Report

- 8 -

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

**COUNCIL MEETING DATE: May 5, 2009
COUNCIL MEETING TIME: 7:00 PM**

ITEM TITLE OR DESCRIPTION:

Local Accommodations Tax-Arts & Historical grant to Westminster Chamber of Commerce for \$2,500.00 for new brochure and map to promote Westminster events. Request approved by the Arts & Historical Commission on 04-02-09 by a unanimous vote.

BACKGROUND OR HISTORY:

Local Accommodations Tax funds are received monthly from the accommodations industry and according to Ordinance 2007-12, 25% of those funds are tourism related funds that are to be disbursed as annual grants to the Arts and Historical community through the Arts & Historical Commission to increase the ability of the grant recipient to attract or provide for tourist, as described in Ordinance 2007-12. All grant recipients are required to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the PRT office until the grant is considered complete, and then it is filed in the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes / No (view #2001-15 on Procurement's website).
If no, explain briefly: No, Grant Award from Local Accommodations Tax.

STAFF RECOMMENDATION:

Approval of Arts & Historical Commission recommendation for Local ATAX grant.

FINANCIAL IMPACT:

\$2,500.00 to be paid out of line item 013-705-90095. Current 25% Local Accommodations balance is \$29,557.93. We have twelve grants recommended from the Arts & Historical Commission for the 2009 grant cycle. If all twelve are approved, the balance will be \$57.93.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes
If yes, who is matching and how much: Westminster Chamber of Commerce (Ticket Sales) - \$5,550.00

ATTACHMENTS

Reviewed By: Initials:

____ County Attorney

VB Finance

KRW Grants

____ Procurement

Submitted or Prepared By:

Phil Shirley, PRT Director

Department Head/Elected Official

Approved for Submittal to Council:

Dale Surratt
Dale Surratt, County Administrator

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Items Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head/Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates marked may be obtained from the Clerk to Council.

**OCONEE COUNTY
LOCAL ACCOMMODATIONS TAX
GRANT APPLICATION FORM
FOR TOURISM RELATED PROJECTS**

I. APPLICANT

A. Name of Organization

Westminster Chamber of Commerce

B. Address

P.O. Box 155, Westminster, SC 29693

II. FUNDS REQUESTED

A. Local Accommodations Tax funds requested \$ 2500

B. How will these funds be used?

The funding will be used to promote the Westminster area and the Depot in order to bring in tourists.

C. Estimated percentage of costs directly attributed to attracting or serving tourists? 100 %

D. Funds furnished by your organization \$5550

Matching grant \$ _____ Source _____

Other Funding \$ _____ Source _____

E. Provide an itemized budget for your event and for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet. Attached Budget Sheet

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title: Promoting Westminster

B. Description of project:

1. The chamber will produce a new brochure promoting the Depot in Westminster as a destination.
2. The chamber will produce a map of Westminster area attractions.

B. Who will benefit from this project?

The Bed & Breakfast Inns, Hotel, Campgrounds, Restaurants, Convenience Stores, and Retail shops will benefit from this project.

IV. DATES OF PROJECT

Beginning August 2009 Ending December 2010

V. APPLICANT CATEGORY

Government Entity

Non-profit Organization: Incorporation date April, 1985

Eleemosynary Organization under IRS Code: IRS# 57-0801881

Date of Determination Letter April 23, 1985

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County?

The Project will bring tourists to the Westminster area to shop, eat, sleep, play, and spend money.

How many visitors/participants attended the event last year and are anticipated this year?

How many of the visitors/participants were from beyond a 50-mile radius of Oconee County last year and are anticipated this year?

Based on a random sample of Zip Code Information from the 2008 SCAF their were 327 people surveyed who were from 50 or more miles away from Westminster. The expectations are that our numbers will grow for all events with this additional advertisement.

How many overnight stays were created by this event last year and are anticipated this year? Based on the same sample there were 20 overnight stays during the South Carolina Apple Festival.

How do you plan to advertise this event beyond a 50 mile radius of Oconee County?

The brochures and maps will be placed in all 10 of the South Carolina Welcome Centers.

The brochures and maps will be mailed in requested tourism packets by the chamber. Based on 2008 results of mailings requests were from 11 different states and Canada.

What other documentation can you provide demonstrating this event promotes tourism in Oconee County? (i.e. photographs, letters from local chambers of commerce, restaurants, shop or accommodations owners)

A phone log is maintained at the Chamber office and zip codes are recorded at the 2008 South Carolina Apple Festival. Additionally, please see the attached letters of support.

What records will be kept during this event to obtain the above demographic data? (i.e. guest logs, phone logs, accommodations contracts, website hits, advertising demographics)

We will do a zip code survey, record information requests at the Chamber Office, and submit website hits.

VII. AUDIT

Does your organization perform an independent audit? Yes X No _____

Name of the Auditor: The Colditz Group

I have read the guidelines for the Oconee County Local Accommodations Tax Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project and that all information required for final reporting MUST be detailed when project is complete.

A. Contact Name: Sandra Powell Title: Executive Director

Signature Sandra Powell Date 2-11-07

Address: P.O. Box 155 Westminster, SC 29693

E-mail wcoc@nuvox.net, Fax No: 864-647-9654

Phone Number (s) 864-647-5316 and 864-247-6838

B. Alternate Contact: Denise McCormick Title: President

Address: P.O. Box 155 Westminster, SC 29693

E-mail: denise.mccormick@blueridge.coop Fax No. 864-647-6659

Signature Denise McCormick Date 2-11-09

Phone Number (s) 864-647-6636

Zip Code Information 2008 SCAF

Zip Codes	City	State	Stays
24112	Martinsville	VA	
27713	Durham	NC	
29341	Gaffney	SC	
29456	Ladson	SC	6 nights
29461	Monks Corner	SC	2 nights
29465	Jamestown	SC	2 nights
29501	Florence	SC	1 night
29620	Abbeville	SC	
29644	Ft Inn	SC	
29646	Greenwood	SC	
29526	Conway	SC	1 night
29680	Simpsonville	SC	
29681	Simpsonville	SC	
29684	Starr	SC	
29692	Ware Shoals	SC	
29910	Bluffton	SC	3 nights
30157	Dallas	GA	
30506	Gainesville	GA	
30576	Bowersville	GA	
46077	Zionville	IN	5 nights

WCCO BUDGET-Advertising 2009

Local Advertising	AMOUNT	Tourism Advertising	AMOUNT
Newspaper		Newspaper	\$500.00
West News	\$250.00	Anderson Ind	\$500.00
Daily Journal	\$250.00	Greenville News	\$500.00
		Toccoa Record	
Radio		Radio	\$1,000
WGOC	\$250.00		
		Brochures	\$1,300.00
		Depot	\$2,000.00
		Area Map	
		Magazines	
		Oconee Magazine	\$1,500
Total Budget	\$750.00	Tourism Total	\$7,300.00
			\$8,050.00

Westminster Chamber of Commerce

From: "Tiffney Photography" <info@tiffneyphotography.com>
To: "Chamber Of Comm. Westminster" <wcooc@nuvox.net>
Sent: Tuesday, January 27, 2009 2:31 PM
Subject: Depot Brochures

Tiffney Photography

Order Summary

Order Date 01/27/2009
Order Due

Chamber Of Comm. Westminster
Westminster Chamber Of Commerce
Westminster SC 29693

Invoice No. 751
Session No.

Home
Work
Cell
E-mail wcooc@nuvox.net

Ordered Items:

Part	Description	Qty	Price	Subtotal	Discount	Amount
	Westminster Depot Brochures: 2,000 Halffold, full color brochures. Includes design, photographs, and finished printed product delivered. Text to be provided. Electronic pdf proof to be approved before printing. 2 changes allowed without an additional charge. Quote valid for 60 days	1	1,150.00	1,150.00	0.00	1,150.00

Payments

Date	Method	No.	App Code	Amount
------	--------	-----	----------	--------

Total Sale	1,150.00
State Tax	69.00
Total	1,219.00
Payments	0.00
Balance	1,219.00



OCONEE PRINTING SERVICE
 400 Alex Studer Dr. • Seneca, SC 29678
 (864) 882-6701

INVOICE 1 0809

Customer Name: WESTMINSTER Chem REP Date: 1-20-09

Address: PO Box 155

City: WESTMINSTER State: SC Zip: 29693

Attention: _____

Quantity	Description	Other Instructions	Price
5,000	2 COLOR MAPS OF		1,900.00
	WESTMINSTER		

NOTE: OUR TERMS ARE NET
 10 DAYS. PAY FROM THIS
 INVOICE. NO STATEMENT
 WILL BE ISSUED.

Customer / Authorized Signature: _____

Signee hereby receives printing materials and accepts as correct. Please pay from this invoice. No statement will be rendered.

UPS	
Sub-Total	
5.6% Tax	114.00
TOTAL	2,014.00



CITY OF WESTMINSTER, SOUTH CAROLINA

February 11, 2009

Mr. Phil Shirley
Oconee PRT Director
415 South Pine Street
Walhalla, S.C. 29691

Dear Mr. Shirley:

The City of Westminster wholeheartedly supports the Westminster Chamber's desire to do more advertising which will result in more exposure and interest in Westminster and the surrounding community. We encourage a strong consideration of the Chamber's request for ATAX funding for such purposes.

Sincerely,

A handwritten signature in black ink, appearing to read "David Smith", written over a horizontal line.

David Smith
City Administrator



WAHPS

Westminster Area Historic Preservation Society

310 Retreat Street
Westminster, SC 29693
T. 864.710.6554

January 30, 2009

Mr. Phil Shirley
Oconee PRT Director
415 South Pine Street
Walhalla, SC 29693

Re: Westminster Area Chamber of Commerce Grant Application

Dear Mr. Shirley:

The Westminster Area Historic Preservation Society (WAHPS) would like to show our support for the Westminster Area Chamber of Commerce Local Accommodations Tax Grant Application. The mission of WAHPS is to preserve community heritage through education about and conservation of our historic resources. WAHPS and the Westminster Area Chamber of Commerce have successfully co-sponsored several events in the recent past including our Second Annual Christmas Tour of Homes and a Christmas Craft Bazaar. These projects have worked to educate citizens and tourists about conservation of our historic resources. The Local Accommodations Tax Grant will provide many opportunities for us to increase tourism in our area while preserving our precious historic resources.

Please feel free to contact me with any questions 864-710-6554.

Westminster Area Historic Preservation Society

Deanna R. DeFoor
President

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

COUNCIL MEETING DATE: May 5, 2009
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Local Accommodations Tax-Arts & Historical grant to Westminster Area Historic Preservation Society for \$2,500.00 to be used to construct shelving in the Harrett-Jones General Store Museum. Request approved by the Arts & Historical Commission on 04-02-09 by a unanimous vote.

BACKGROUND OR HISTORY:

Local Accommodations Tax funds are received monthly from the accommodations industry and according to Ordinance 2007-12, 25% of those funds are tourism-related funds that are to be disbursed as annual grants to the Arts and Historical community through the Arts & Historical Commission to increase the ability of the grant recipient to attract or provide for tourists, as described in Ordinance 2007-12. All grant recipients are required to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the PRT office until the grant is considered complete, and then it is filed in the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes / No (review #2001-15 on Procurement's website)
If no, explain briefly: No, Grant Award from Local Accommodations Tax

STAFF RECOMMENDATION:

Approval of Arts & Historical Commission recommendation for Local ATAX grant.

FINANCIAL IMPACT:

\$2,500.00 to be paid out of line item 013-705-90095. Current 25% Local Accommodations balance is \$29,557.93. We have twelve grants recommended from the Arts & Historical Commission for the 2009 grant cycle. If all twelve are approved, the balance will be \$57.93

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes

If yes, who is matching and how much: Donation- \$6,000.00

Future WAHPS Fundraisers - \$13,350.00

ATTACHMENTS

Reviewed By/ Initials:

County Attorney

 Finance

 Grants

Procurement

Submitted or Prepared By:

Phil Shirley, PRT Director

Department Head/Elected Official

Approved for Submittal to Council:



Dale Surrent, County Administrator

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Items Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head / Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates marked may be obtained from the Clerk to Council.

**OCONEE COUNTY
LOCAL ACCOMMODATIONS TAX
GRANT APPLICATION FORM
FOR TOURISM RELATED PROJECTS**

I. APPLICANT

A. Name of Organization

Westminster Area Historic Preservation Society (WAHPS)

B. Address

*C/O Deanna R. DeFoor
310 Retreat St, Westminster, SC 29693*

II. FUNDS REQUESTED

A. Local Accommodations Tax funds requested

\$2,500

B. How will these funds be used?

The funds will be used to construct the shelving in the Barrett-Jones General Store Museum. The museum is located at 126 East Main Street, Westminster. The museum is not yet open, but Phase I of the renovation is to begin February 2009.

C. Estimated percentage of costs directly attributed to attracting or serving tourists?

40%

(This is based on the percentage of tourists who visited the Oconee Heritage Center in Walhalla in the year 2008.)

D. Funds furnished by your organization

Matching grant	None	Source _____
Other Funding	\$6,000	Source <u>Donation from Mrs. Peggy Moore, who specifically designated the funds for use in the renovation of the General Store Museum.</u>
Other Funding	\$13,350	Source <u>Future WAHPS Fundraisers</u>

E. Provide an itemized budget for your event and for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet.

Please see attached.

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title

General store museum shelving

B. Description of project

The project consists of construction of shelving in the General Store Museum, which is to be installed along the eastern and western walls of the museum, and will be utilized for display of artifacts. The shelving project is an integral and necessary part of the future museum. The museum is to begin undergoing renovation in February 2009, and is to open late 2009. The artifacts in the collection were once the contents of England's General Store, and were purchased by WAHPS in January 2007. Since the purchase, the contents have been moved to a secure location, and are in the process of being catalogued.

Please see the attached photographs of the shelving within the original England's General Store, which we are recreating. Also see

the photographs of the walls within the General Store Museum as they appear today, prior to the construction of the shelving units.

C. Who will benefit from this project?

Many people will benefit from the construction of the shelving once the museum is opened. The museum will provide a hub for tourism in the City of Westminster. The museum will be in a highly visible and accessible location on Main Street. Currently, there is no visitor's center in the city. Once the museum is open, tourists, visitors and locals will be able to utilize the facility for learning about Westminster and Oconee County. Additionally, the museum will provide a facility for civic functions on Main Street.

Once complete, the museum is intended to be a replica of a typical turn-of-the-century general merchandise store, which would have been found in most small downtown areas in the early 1900's. Similar projects have been accomplished in other towns, and have proven to be a tourist attraction in those towns. Our group envisions a similar future for the General Store Museum, and expects that tourists from all over the southeast will visit our museum in hopes of reconnecting with our common heritage.

As previously stated, the shelving project is an integral and necessary part of the future museum. Once the shelving is complete, the artifacts will be situated on the shelves, and the museum will be open to the public.

IV. DATES OF PROJECT

Beginning September 2009

Ending September 2011

V. APPLICANT CATEGORY

Government Entity: _____

Non-profit Organization: Incorporation date July 21, 2006

Eleemosynary Organization under IRS Code: IRS # 30-0375813

Date of Determination Letter May 16, 2007

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County?

The shelving project is an integral part of the future museum, and will have a great influence on tourism in Oconee County once the museum is open. As previously mentioned, the museum will provide a hub for tourists in Westminster. This project will support efforts being made by the Westminster Tourism Strategic Planning Team to promote tourism in our area. As previously stated, our group envisions a similar future for the General Store Museum, and expects that tourists from all over the southeast will visit our museum in hopes of reconnecting with our common heritage.

How many visitors/participants attended the event last year and are anticipated this year?

The museum is not open. However, the museum is anticipated to open in late 2009, as renovation is to begin February 2009.

How many of the visitors/participants were from beyond a 50 mile radius of Oconee County last year and are anticipated this year?

The museum is not open. However, the museum is anticipated to open in late 2009, as renovation is to begin February 2009.

How many overnight stays were created by this event last year and are anticipated this year?

The museum is not open. However, the museum is anticipated to open in late 2009, as renovation is to begin February 2009.

How do you plan to advertise this event beyond a 50 mile radius of Oconee County?

Advertising for the museum will be through various publications including Discover Upcountry, Smiles magazine, and Oconee magazine. Brochures will also be printed and placed in visitor centers and museums throughout South Carolina, and in many areas of Georgia and North Carolina.

The museum is also to serve as the headquarters for the Apple Festival Committee during the festival. There are several events during the festival, the largest of which takes place on Main Street, in downtown Westminster, during which arts and crafts booths, food vendors, and live entertainment line the streets. The event is highly publicized across the Southeast, and has brought many tourists to the area since its inception in 1961.

What other documentation can you provide demonstrating this event promotes Tourism in Oconee County? (i.e. photographs, letters from local chambers of commerce, restaurants, shop or accommodations owners)

Please see attached letters from the City of Westminster and the Westminster Chamber of Commerce.

What records will be kept during this event to obtain the above demographic data? (i.e. guest logs, phone logs, accommodations contracts, website hits, advertising demographics)

Once open, the museum will maintain a guest log. Additionally, a log will be kept on the number of website hits. Please feel free to review our current website www.wahps.org.

VII. AUDIT

Does your organization perform an independent audit? Yes _____ No X

Name of the Auditor _____

I have read the guidelines for the Oconee County Local Accommodations Tax Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project and that all information required for final reporting MUST be detailed when project is complete.

A. Contact Name Deanna R. DeFoor Title WAHPS President

Signature  Date February 2, 2009

Address 310 Retreat St, Westminster, SC 29693

E-mail deanna@clemsontaxappraisers.com Fax No. 864-647-2493

Phone Number (s) 864-647-2490 (day) 864-710-6554 (cel)

B. Alternate Contact R.T. Harris Title WAHPS Vice President

Address 100 Augusta St, Westminster, SC 29693

E-mail rt_harris@bellsouth.net Fax No. 864-647-1076

Signature  Date February 2, 2009

Phone Number (s) 864-647-1065 (day) 864-247-6938 (cel)

CUSTOMER: Westminster Area Historic Preservation Society

Antique Cabinet Reproduction Proposal 2-14-09

This proposal is for the reproduction of two general store cabinets measuring approximately 8' tall and 36' long. Cabinet is to be made of hesset pine and match as close as possible to the photographs that have been provided by the Westminster Area Historic Preservation Society.

Materials	800 board feet @ \$7.00	\$5,600.00
	hardware allowance	\$500.00
Fabrication and installation		\$15,750.00

Included in this proposal:

Material

Fabrication

Installation

Finish

Insurance certificates can be provided

TOTAL \$21,850.00

Clearwater Carpentry

2/10/2009

Proposal to reproduce two antique store cabinets for the Westminster Area Historic Preservation Society.

The two cabinets are approximately 8'X36" and made of antique pine.

The cost is as follows:

Materials	\$7,750.00
Labor	\$18,500.00
Total Cost	\$26,250.00



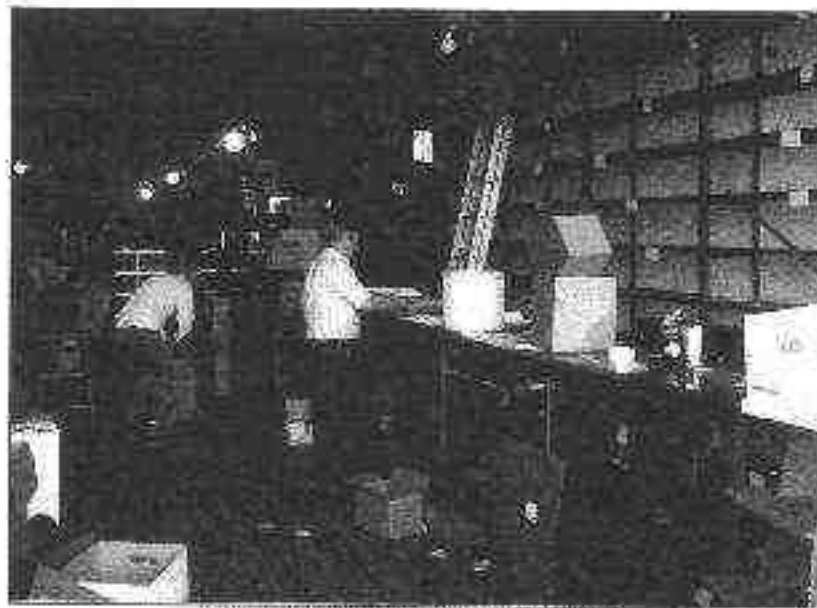
England's General Store Shelving



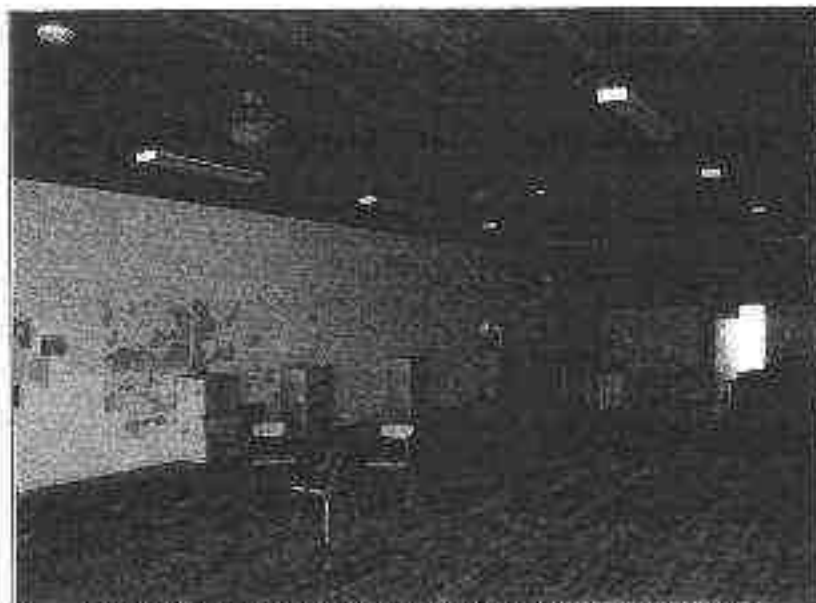
England's General Store Shelving



England's General Store Shelving



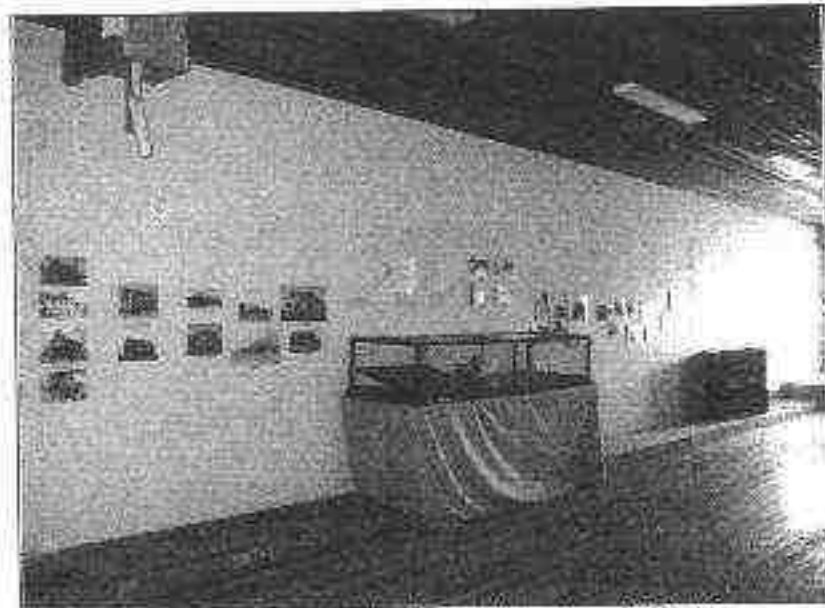
England's General Store Shelving



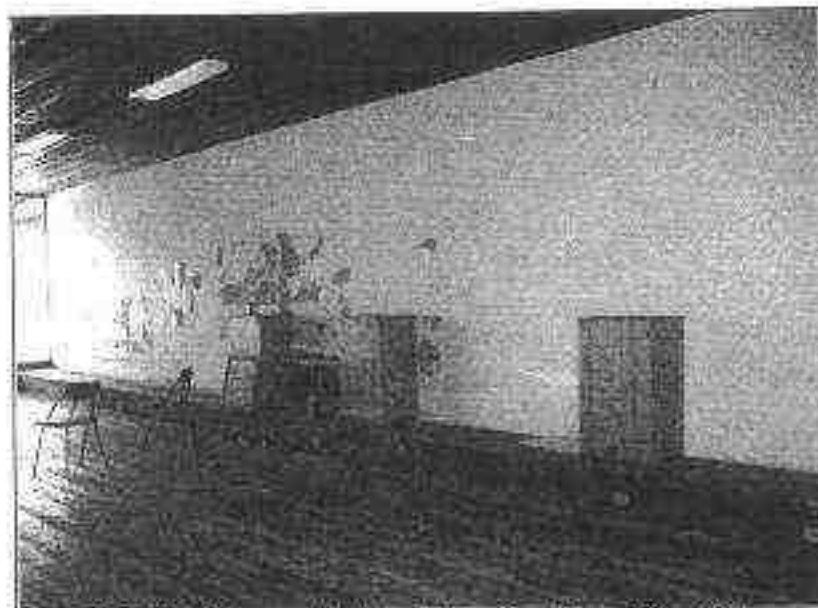
Existing Museum Walls - Future Location of Shelving



Existing Museum Walls - Future Location of Shelving



Existing Museum Walls - Future Location of Shelving



Existing Museum Walls - Future Location of Shelving

Greater Westminster Area Chamber of Commerce
P.O. Box 155
Westminster, SC 29693
864-647-5316
www.gwaca.net

"Advancing the economic, industrial, professional, cultural and civic welfare of Westminster"

January 27, 2009

Mr. Phil Shirley
Oconee PRT Director
415 South Pine Street
Walhalla, SC 29695

Dear Mr. Shirley:

One portion of the Westminster Chamber of Commerce's mission is advancing cultural welfare in our area. The new museum in Westminster will be a great asset to assist the Chamber in fulfilling our mission. WAHPS and the chamber have partnered in the past on several activities. The museum should foster many more opportunities for us to once again partner in promoting tourism in Westminster and Oconee County.

We respectfully request that you give this your consideration.

Sincerely,



Sandra Powell
Director



CITY OF WESTMINSTER, SOUTH CAROLINA

February 11, 2009

Mr. Phil Shirley
George PRT Director
415 South Pine Street
Walhalla, SC 29683

Re: General Store Shelving Grant

Dear Mr. Shirley:

The City of Westminster is excited about the general store museum that is coming to Westminster. This museum, combined with the restoration of our historic train depot, will provide a focal point for tourists that visit Main Street. Through this grant, the Westminster Area Historic Preservation Society (WAHPS) will be able to re-create shelving that lined the walls of the English's General Merchandise Store to display an artifact collection at the museum. Please give this grant application your best consideration, as it will provide a venue for tourists, visitors and locals to enjoy the important heritage of our quaint town!

Sincerely,

CITY OF WESTMINSTER

Derek A. Hodgin
Mayor

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

**COUNCIL MEETING DATE: May 5, 2009
COUNCIL MEETING TIME: 7:00 PM**

ITEM TITLE OR DESCRIPTION:

Local Accommodations Tax Arts & Historical grant to Fair Play Volunteer Fire Department for \$2,500.00 to be used to cover newspaper advertising in South Carolina, North Carolina and Georgia for the 2010 Blue Grass and Gospel Festival. Request approved by the Arts & Historical Commission on 04-02-09 by a unanimous vote. Commission member Henry Richardson abstained.

BACKGROUND OR HISTORY:

Local Accommodations Tax funds are received monthly from the accommodations industry and according to Ordinance 2007-12, 25% of those funds are tourism related funds that are to be disbursed as annual grants to the Arts and Historical community through the Arts & Historical Commission to increase the ability of the grant recipient to attract or provide for tourist, as described in Ordinance 2007-12. All grant recipients are required to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the PRT office until the grant is considered complete, and then it is filed at the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

This years attendance log shows attendees from SC, NC, GA and VA

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes / No (review #2001-15 on Procurement's website)
If no, explain briefly: No, Grant Award from Local Accommodations Tax

STAFF RECOMMENDATION:

Approval of Arts & Historical Commission recommendation for Local ATAX grant.

FINANCIAL IMPACT:

\$2,500.00 to be paid out of line item 013-705-90095. Current 25% Local Accommodations balance is \$29,557.93. We have twelve grants recommended from the Arts & Historical Commission for the 2009 grant cycle. If all twelve are approved, the balance will be \$57.93

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available? Yes
If yes, who is matching and how much: Fair Play Fire Dept- \$3,600.

ATTACHMENTS

Reviewed By/ Initials:

_____ County Attorney

JB Finance

SKW Grants

_____ Procurement

Submitted or Prepared By:

Phil Shirley, PRT Director

Department Head/Elected Official

Approved for Submittal to Council:

Dale Surratt
Dale Surratt, County Administrator

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Items Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head / Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates marked may be obtained from the Clerk to Council.

**OCONEE COUNTY
LOCAL ACCOMMODATIONS TAX
GRANT APPLICATION FORM
FOR TOURISM RELATED PROJECTS**

I. APPLICANT

- A. Name of Organization Fair Play Volunteer Fire Department, Inc
B. Address Po Box 133 Fair Play SC 29643-0133

II. FUNDS REQUESTED

- A. Local Accommodations Tax funds requested \$ 2500.00
B. How will these funds be used? Radio Advertising
C. Estimated percentage of costs directly attributed to attracting or serving tourists? 100%
D. Funds furnished by your organization \$ 2175.00
 Matching grant \$ 1500.00 Source County Performing Arts Grant, Will
 Apply for this grant for this event
 Other Funding \$ _____ Source _____
E. Provide an itemized budget for your event and for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet.
 See attached Exhibit A

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title Fair Play VFD Bluegrass & Gospel Festival

B. Description of project A one day music event featuring upstate gospel
And Bluegrass groups

D. Who will benefit from this project? Oconee County businesses and Fair Play
Volunteer Fire Department, Inc

IV. DATES OF PROJECT

Beginning March 6 2010 Ending March 6 2010

V. APPLICANT CATEGORY

Government Entity: _____

Non-profit Organization: Incorporation date _____

Eleemosynary Organization under IRS Code: IRS # _____

Date of Determination Letter September 14, 2005 for 501(c) (3)

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County? While they are here,
they will shop in local stores & stay in local motels

We

How many visitors/participants attended the event last year and are anticipated
this year? We did not collect this data for last year but intend to collect for the
2009 event

How many of the visitors/participants were from beyond a 50 mile radius of Oconee County last year and are anticipated this year? We did not collect this data for last year but intend to collect for the 2009 event.

How many overnight stays were created by this event last year and are anticipated this year? We did not collect for last year but intend to collect for the 2009 event.

How do you plan to advertise this event beyond a 50 mile radius of Oconee County?

WNCW Spindale NC WRIS Anderson SC WLAR Lavonia Ga

What other documentation can you provide demonstrating this event promotes Tourism in Oconee County? (i.e. photographs, letters from local chambers of commerce, restaurants, shop or accommodations owners) _____

Please see inclosed pictures from 2008 event

What records will be kept during this event to obtain the above demographic data? (i.e. guest logs, phone logs, accommodations contracts, website hits, advertising demographics) We intend to use guest logs asking for zip codes.

VII. AUDIT

Does your organization perform an independent audit? Yes ___ No X

Name of the Auditor _____

I have read the guidelines for the Oconee County Local Accommodations Tax Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project and that

all information required for final reporting **MUST** be detailed when project is complete.

A. Contact Name: Steve Zahn Title: Grant Coordinator

Signature  Date: Feb. 2 2009

Address: 107 Reeder Point Road Fair Play SC 29643
E-mail: sjzahn@bellsouth.net Fax No. 864/972-3804

Phone Number (s) 864/972-1982

B. Alternate Contact: Larry C. Wilkerson Title: Chief

Address: PO Box 335 Fair play SC 29643

E-mail: lredude801@bellsouth.net Fax No. _____

Signature  Date: Feb 2 2008

Phone Number (s) 864 885 4462 work 864 972 3254 home

Grant Processing Report FOR OFFICE USE ONLY

Project Amount: _____

FAIR PLAY FIRE DEPARTMENT
BLUEGRASS GOSPEL FESTIVAL

FAIR PLAY CHRISTIAN SCHOOL
HIGHWAY 59
104 FELTMAN ROAD, FAIR PLAY, SC 29643

SATURDAY, MARCH 7, 2009

featuring:

THE MARKSMEN
8:00 pm

CURTIS BLACKWELL
9:00 pm

LAST ROAD
7:00 pm

TUGALO HOLLER
6:15 pm

PROMISED LAND
5:30 pm

OCONEE COUNTY BLUEGRASS
5:00 pm

HOT DOG SALE *begins @ 4:30 pm and continues during singing*

BLUEGRASS GOSPEL SINGING *begins @ 5:00 pm*

Sound provided by Purple Robe Sound Studio

For more information contact:

Henry Richardson @ 864-972-3682 or email: rosewooddev@yahoo.com

THANKS FOR YOUR SUPPORT!

Fair Play Fire Department
Henry Richardson
PO Box 133 Fair Play SC 29643

Wncw

Mike Hiers

I spoke with you about doing ads for our upcoming event. Enclosed you will find a event flyer and a check for 1000.00. Please run them when you think we will get the best advertisement. We are a non profit organization.

Henry Ricahrdson
864 888 7730
rosewooddev@yahoo.com

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- Inbox
 - Drafts
 - Sent
 - Spam (4) [Empty]
 - Trash [Empty]

WNCW Contract

Wednesday, January 14, 2009 3:00 PM

From: Mike Hiers <mihiers@wncw.org>
 To: wncw@clerk@yahoo.com
 Fair Play Fire Dept. doc (33KB)

No virus threat detected. File: Fair Play Fire Dept. doc. Download File



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ADVERTISEMENT



Hi Henry,

Here is the contract so that you can sign it and fax it to WNCW Attention: Mike Hiers at 828-287-8012.

Thanks for the business and I do believe that it will help attendance tremendously.

Please email the flyer to me and I will create a spot for y'all.

Best,

Mike Hiers
 WNCW Public Radio
 Underwriting Accounts Manager
 828-447-2307

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WNCW "LIVE MUSIC CALENDAR" AGREEMENT

Underwriter Name: The Fair Play Fire Dept

Underwriter	Agency
Company: The Fair Play Fire Dept Attention: Henry Richardson Address: PO Box 133 City/State/Zip: Fair Play, SC 29643 Phone: 864 -888-7730	
E-mail: rosewooddev@yahoo.com	

Show: Fair Play Fire Department Bluegrass Gospel Festival featuring Last Road, The Marksmen, Curtis Blackwell and more

Show Date(s): Saturday, March 7th, 2009 @ 5pm

Venue: Fair Play Christian School in Fair Play, SC

Venue Address: Hwy 59 Fair Play, SC

Program: Live Music Calendar, Monday - Saturday, (4 mentions per day)

Start: Mon 2.16.09

Stop: Sat 3.07.09

Total Weeks: 4

Total Donated Tickets: 0 pair (WNCW does not handle hard tickets. Guest list will be called, emailed or faxed by 5pm on day of show. Tickets may be used at the discretion of WNCW. Unused tickets may be released back to underwriter)

Bill Amount: \$105.00

Billing Terms: Weekly, for previous week's run of announcements.

Payment Due: 30 days from date of invoice. Remit payment to:
 WNCW Accounts Receivable
 PO Box 804
 Spindale, NC 28160

Amount to be billed: \$105.00

The above show will be included on WNCW's "Live Music Calendar" during the specified dates. The calendar will be read a minimum of 4 times per weekday. WNCW reserves the right to preempt credits during occasions when, in the judgment of the station, special programming of news, value or community interest necessitates such action. Should credits be preempted due to technical difficulties, WNCW, at its discretion, will extend the date of this agreement or reschedule the preempted credits. Payment terms are net 30. If this agreement correctly states your understanding of the contract terms, please sign and return one copy to:

WNCW
 PO Box 804
 Spindale, NC 28160
 Fax: 828-287-8012

For Underwriter _____
 Signature _____ Print Name _____ Date _____

For WNCW Radio _____
 Thank you! Crystal Scruggs _____ Date _____
 Corporate Support Services

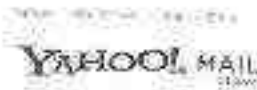
WNCW does not discriminate in underwriting sponsorships, and will accept no underwriting which is placed with any intent to discriminate on the basis of race, gender or ethnicity. Underwriter hereby certifies that it is not purchasing air time under this underwriting contract for a discriminatory purpose.

Fair Play Fire Department
Henry Richardson
PO Box 133 Fair Play SC 29643

Wrix
Tonya Thomason

I spoke with you about doing 30 second ads for our upcoming event. Enclosed you will find a event flyer, Cd with 30 second ads and a check for 1000.00. Please run them when you think we will get the best advertisement. We are a non profit organization.

Henry Ricahrdson
864 888 7730
rosewooddev@yahoo.com



Mail | My Account

Check Mail | Search My Mail | Settings

Send

Web Search

Get the Charter Bundle* & Save! [Go to the Limited Time Offer now >](#)



Mail | Contacts | Calendar | Hotspot

Check Mail | Mobile Mail | Options

Check Mail | Contacts

Search Mail | Search My Mail

Mail

Folder (Size - KB)

- Inbox
- Trash
- Spam (20)
- Trash (1)

Reply | Reply All | Forward | Reply | Reply All

Re: proposal from wrix fm
 From: Sonya Thomson <sonya1275@att.net>
 To: mrc@wrix.com
 Date: Wednesday, January 7, 2009, 1:02 PM

Wednesday, January 7, 2009, 1:02 PM

Search Mail only

- My Photos
- My Recent Items



On Wed, 1/7/09, Sonya Thomson <sonya1275@att.net> wrote:
 From: Sonya Thomson <sonya1275@att.net>
 Subject: proposal from wrix fm
 To: mrc@wrix.com
 Date: Wednesday, January 7, 2009, 1:02 PM

Hiya,
 I have attached the proposal in word format. Please give me a call and I can go over that proposal in person with you. Thanks again for giving us a call. Please visit our website for our latest go to's. www.wrix.com

Sonya Thomson
 Sales Manager
 WRIX FM 103.7
 20415 NIA 1280
 DENVER, CO 80228
 wrix103.com

Reply | Reply All | Forward | Reply | Reply All

Original Message | Back to Message

Select Message Grouping | 1/7/2009

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START DATE: 020909 END DATE: 030709

Prepared For:	Singing / Oconee city
Address:	
Phone:	
Business:	Henry Richardson
Date:	01/07/09

PROGRAM	RATE	MON	TUE	WED	THU	FRI	SAT	SU	LEN:	TOTAL PER WEEK	TOTAL \$
6:30am-10a	30.00	2	2	2	2-1	2-1			:30	12	200.00
GEORGE DUCWORTH	20.00				live	live					
10a-6p	15.00	1	1	1	1	1			:30	5	50.00
A/C Music	10.00										
70's/80's/90's & Today											
8P - 6:30P / 6A (2x daily)	20.00								:30		
WYFF CHANNEL 4 NEWS											
SIMULCAST											
6:30p - 8p	10.00								:30		
SC SPORTS TALK											
10p-6a	5.00										
A/C Music											
70's/80's/90's & Today											
News / Weather	30.00										
Sponsorship (yff/pb)											
WRIX AM 1020	10.00	3	3	3	3	3	3	3	:30	21	0.00
"THE GOSPEL AM"											
TOTAL WEEKLY INVESTMENT											
TOTAL COMMERCIALS										152	
TOTAL INVESTMENT											1000.00

ADVERTISER: _____ DATE: _____

Fair Play Fire Department
Henry Richardson
PO Box 133 Fair Play SC 29643

WLHR
David Brown

I spoke with you about doing 30 second ads for our upcoming event. Enclosed you will find a event flyer, Cd with 30 second ads and a check for 1000.00. Please run them when you think we will get the best advertisement. We are a non profit organization.

Henry Ricahrdson
864 888 7730
rosewooddev@yahoo.com

Advertising quote for Henry Richardson

Date: January 7, 2009

The All New 92.1 WLHR-FM (Lavonia, GA)

92.1

Format: Country by day, Classic Country at night

Primary Georgia Coverage Area: Franklin, Hart, Stephens, & Banks Counties, Georgia.

Granite Country's 105.1 WSGC-FM (Elberton, GA)

105.1 WSGC

Format: Country

Primary Georgia Coverage Area: Elbert, Wilkes, Madison Counties.

50 paid commercials on The All New 92.1 WLHR-FM

50 no charge commercials on The All New 92.1 WLHR-FM

50 paid commercials on Granite Country's 105.1 WSGC-FM

50 no charge commercials on Granite Country's 105.1 WSGC-FM

Your investment: \$1,000

All paid commercials air at the best times available between the hours of 5am and 12mid Monday through Sunday. All no charge commercials air at the best times available between the hours of 6a and 6a Monday through Sunday. All commercials are 30 seconds each. All rates quoted are NET rates.



FAIR PLAY FIRE DEPARTMENT
BLUEGRASS GOSPEL FESTIVAL

FAIR PLAY CHRISTIAN SCHOOL
HIGHWAY 59
104 FELTMAN ROAD, FAIR PLAY, SC 29643

SATURDAY, MARCH 7, 2009

featuring:

THE MARKSMEN
8:00 pm

CURTIS BLACKWELL
9:00 pm

LAST ROAD
7:00 pm

TUGALO HOLLER
6:15 pm

PROMISED LAND
5:30 pm

OCONEE COUNTY BLUEGRASS
5:00 pm

HOT DOG SALE *begins @ 4:30 pm and continues during singing*

BLUEGRASS GOSPEL SINGING *begins @ 5:00 pm*

Sound provided by Purple Robe Sound Studio

For more information contact:
Henry Richardson @ 864-972-3682 or email: rosewooddev@yahoo.com

THANKS FOR YOUR SUPPORT!

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

**COUNCIL MEETING DATE: May 5, 2009
COUNCIL MEETING TIME: 7:00 PM**

ITEM TITLE OR DESCRIPTION:

The Oconee County Sheriff's Office requests approval to apply for the FY 2009 Violence Against Women Act (VAWA) Grant.

BACKGROUND OR HISTORY:

The VAWA Program goal is to provide federal funding through competitive grant awards to certified private non-profit organizations, and public/governmental agencies for projects that will provide, enhance, improve and expand prosecution, law enforcement, court, and direct services to female victims of the crimes of domestic violence, sexual assault, and stalking who are over the age of thirteen.

SPECIAL CONSIDERATIONS OR CONCERNS:

This grant will be used to purchase new equipment for the Sheriff's Office to be used during criminal domestic violence investigations (digital cameras, voice activated digital recorders, memory cards, equipment cases, etc.). This VAWA grant is funded 70% through federal grant funds and 30% through local matching in-kind funds. The Oconee County Sheriff's Office will be able to leverage the current salaries and benefits paid to the Victim Advocate employees as the 30% in-kind match. No cash match is required.

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes / No [review #2001-15 on Procurement's website]
If no, explain briefly:

STAFF RECOMMENDATION:

Approval to apply for FY 2009 Violence Against Women Act (VAWA) Grant.

FINANCIAL IMPACT:

VAWA Grant = 70% federal funds.
Local Match = 30% in-kind local funds. Oconee County Sheriff's Office will be able to leverage the current salaries and benefits paid to the Victim Advocate employees as the 30% in-kind match. No cash match is required.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes
If yes, who is matching and how much: The local in-kind match (30%) will be met by utilizing the current salaries and benefits paid to the Victim Advocate employees.

ATTACHMENTS

Reviewed By/ Initials:

_____ County Attorney

_____ Finance

_____ Grants

_____ Procurement

Submitted or Prepared By:

Veronda Holcombe-Lewis

Department Head/Elected Official

Approved for Submittal to Council:

Dale Burnett, County Administrator

Assistant

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Item Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head / Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates marked may be obtained from the Clerk to Council.



Boards & Commissions

Boards & Commissions	Meeting Date to Appoint	George Blanchard District I	Wayne McCall District II	Mario Suarez District III	Joel Thrift District IV	Reg Dexter District V	Delegation Office	Other	
Aeronautics Commission	February 2012	2012: Paul Mack	2012: Dan Suddeth	2012: Thomas Luko	2012: Wayne Rholetter	2012: Fred Golden	2012: Robert Edwards		
Anderson-Ocoee Behavioral Health Services Commission	May 2011	2011: Harold Alley, Wanda Long, Joan Black, Jere DuBois, Fred Hamilton, Billie Welsh, Robert Blasingame							
Arts & Historical Commission	March 2010	2010: Rick Bathra	2012: Luther Lyle	2010: Al Robinson	2012: Barbara Wielers	2012: Henry Richardson	2010: Jenny Bigwell & OPEN		
Assessment Appeals, Board of		N/A	N/A	N/A	N/A	N/A	Board Full		
ATAX Committee	June 2008	Not by District	RESIGNED / OPEN	2009: Gen McSwain	2010: Gerald Foster, Glen Abbot	2012: N/A	2011: Joanne Blake, Barbara Laughter, Doyle Burton		
Building Codes Appeal Board	January 2011	2011: Roger Mize	2011: Nea Workman	2011: Sam Shaw	2011: Vinson Smith	2011: Forrest Fuller			
Disabilities & Special Needs, Board of		N/A	N/A	N/A	N/A	N/A	Board Full		
Economic Development Commission	November 2010	2012: Kim Alexander	2010: Harold Gibson	2012: Hank Field	2010: Sam Dickson	2010: Audrey G. Herring			
Emergency Services Commission	February 2008	2011: Tom Stultz	2008: Jess Newell	2010: Nate Carter	2013: Nick Williams	2012: Ronnie Williams	Terms co-terminus w/ council members term		
Firemen's Insurance & Inspection Fund Board	August 2003	2009: Larry Hardien, Dewitt Mize, Chris Smith, Richard Trimmis, Charles Brasby Williams							
Infrastructure Advisory Commission **	January 2010	County Council Chairman + Council Appoints: Economic Development Director Jim Alexander, Planning Director/Art Holbrooks and Administrators/Dave Sumatt (if Viscounty attorney attended in an advisory role)							
Keowee Fire Tax District Commission		All Members elected to 4-yr term in November General Election / 2 in 2008, 3 in 2010, etc.							
Library Board	March 2009	2010: R. Daniel Day, John Adams, Frank Montague, Jody Galin, Bill Kennedy, Vicki Miller, Paul Johnson, Carol Baumgartner							
Parks, Recreation & Tourism Commission	October 2010	2010: Erin McKergow	2012: Dwight Acdis	2010: Wayne Frady	2010: Midget Spasman	2010: John Carter	2010: Brins George		
Planning Commission - ON HOLD PENDING NEW ORDINANCE	June 2009	Andrea Heller	Randy Abbott	OPEN	Tommy Abbott	Ryan Horne	2009: Rex Ramsay / Howard Moore		
SC ACOG Board	January 2010	2010: Bob Winchester / Citizen Representative							
Scenic Highway Committee		2010: Reg Dexter / Council Representative							
Sewer Commission		Council will no longer appoint - Ocoee Joint Regional Sewer Authority (OURSJA)							
Water Board	N/A	Inactive Board w/o members - may appoint in future if needed.							
Zoning Board of Appeals	January 2012	2012: Gary Winters	2012: Sammy Lee	2012: Gary Littlefield	2012: Mike William	2012: Eric Mollin	2012: Betty Nichols & Paul Reckert		

** Infrastructure Advisory Commission members serve until replaced

Council does not appoint this Board/Commission
 OPEN SEAT for this Board/Commission in current yr.
 MUST BE APPOINTMENT for Board/Commission

**OCONEE COUNTY COUNCIL
COMMISSION / BOARD CANDIDATE LISTING**

	DISTRICT	PLANNING COMMISSION	EMERGENCY SERVICES COMMISSION	BOARD OF ZONING APPEALS	BUILDING CODES APPEAL BOARD	ATAX COMMISSION	INFRASTRUCTURE ADVISORY COMMISSION	ECONOMIC DEVELOPMENT COMMISSION	PRT COMMISSION	ARTS & HISTORICAL COMMISSION	AT LARGE If Applicable
Charles Wilbanks	2	YES		YES	YES	YES			YES	YES	YES
Phil Soper	1	YES		YES							YES
Rodney Franks	5		YES								
William Gilster	3	YES					YES	YES	YES		
Steve MacLeod	1			YES							
Bess Cuipak	N/A									YES	YES
Linda Lovely	1	YES			YES						
Charles Smith	2	YES			YES						YES
Gregory Arnsden	3	YES									
Randy Abbott	1	YES									YES
William Graham	2	YES									YES
Richard "Dick" Hughes	5	YES									YES
John Lyle	1	YES									YES
Gary Littlefield	3	YES									YES
Howard Moore	2	YES									YES
Donald Owen	2	YES									YES
Doug Roth	3	YES									YES
Rex Ramsey	1	YES									YES
Susan Watson	2	YES									YES

As of April 23, 2009



**Leadership Oconee County
2009 Class**

Date: May 5, 2009

Pay to the Order of:

Oconee County

Amount:

One Thousand Two Hundred Eighty Three & 95/100

\$ 1,283.95

Clayton Duncan

Signature